

Satisfactory Academic Progress Appeal

STUDENT NAME	ENROLLMENT NUMBER
PROGRAM	GRADUATION DATE

A student who has been dismissed from the University due to not meeting the required Satisfactory Academic Progress (SAP) at Resurrection University may submit an appeal with all necessary documentation. Please review Resurrection University's Satisfactory Academic Progress Policy before completing this appeal form.

Required Appeal Documentation:

1. A typed letter to the Appeal Committee explaining the specific reasons or circumstances that did not allow you to meet the minimum satisfactory academic progress (SAP) requirements. Specific dates of the events (in cases of illness, accidents, etc.) should be included. If the reasons for the lack of meeting the academic requirements developed over the course of several terms, semesters or academic years, you should explain all circumstance that have contributed to not meeting the minimum requirements.
2. Include all supporting documentation of your reasons and circumstances.
3. Meet with your Academic Advisor/Faculty Mentor for completion of the Academic Plan of this appeal.
4. You will be notified in writing of the decision.

Academic Plan (to be completed by your Academic Advisor/Faculty Mentor):

Please indicate below the courses the student will be taking in the upcoming semester. If it is not possible to achieve the minimum SAP standards after probation, include a complete academic plan for the remainder of the upcoming year.

Semester 1		Semester 2		Semester 3	
Course #	Credits	Course #	Credits	Course #	Credits

ADVISOR/MENTOR PRINTED NAME	TITLE
ADVISOR/MENTOR SIGNATURE	DATE

Student's Acknowledgment:

Student's Initials	Student's Acknowledgments
	I have read and understand Resurrection University Satisfactory Academic Progress Policy.
	I have attached a typed letter explaining the specific reasons or circumstances for not meeting the minimum satisfactory academic progress (SAP) requirements.
	I understand all documentation submitted is confidential and only used in the SAP appeal process.
	I understand I must follow the academic plan above.
	I understand all satisfactory academic progress Appeal decisions are final.
I understand an academic plan will require me to achieve at least a C in each course attempted while completing 100% of the credits in the academic plan. Any higher expectations will be communicated to me in writing.	
STUDENT'S SIGNATURE	DATE